

Digital Learning Team

*embedding technologies in learning and teaching
to improve outcomes for all learners*

Apple Volume Purchase Programme for Education Authorised Requester Form April 2013

The people you identify on this form will be authorised to request and authorise the purchase of Apps from the Apple Volume Purchase Programme for Education. Requests for Apps will be made by completing a separate App Request form.

Please complete this form, identifying one person to be the App Requester, and one to be the Authoriser of those requests. The Authoriser will be the budget holder. The App Requester and the Authoriser must not be the same person.

1. Name of your establishment

2. Name of Headteacher/
Senior Manager

3. Headteacher/Senior Manager's
email address

App Requester (the person who is authorised to complete the App Request form)

1. Name

2. Job Title

3. Email address

Authoriser (Budget Holder) (the person who authorises and submits the App Request form)

1. Name

2. Job Title

3. Email address

This form should be saved and returned to vppeducation@ea.edin.sch.uk by the **Headteacher/Senior Manager** of the establishment. Any questions should be referred to the Digital Learning Team at digital@ea.edin.sch.uk or 0131 469 2999.